



SunLync – Deleting Products

SunLync was not allowing deletion of products because some of the locations still had a non-zero quantity on hand.

Here is the basic process in back office:

- Switch the current store to the one that has a quantity on hand
- Go to the Inventory tab -> Inventory Maintenance -> Store location Inventory tab
- Select the product from the list and go to the Transactions tab
- Click insert Transaction

The screenshot shows the 'Inventory Maintenance' window with the 'Transactions' tab selected. The product '16 KARAT ROSE GOLD' is selected. The transaction type is set to 'Physical Inventory Adjustment'. The reason is 'Inventory'. The quantity is set to 5. The transaction details table shows the following data:

Avg Cost Before	10.0000
Avg Cost After	10.0000
Total Value After	490.00
Total Qty After	49

The 'INVENTORY TRANSACTIONS' grid shows a single entry:

Date	Transaction Type	Comments	Quantity
7/1/2024 5:16 PM	Physical Inventory Adjustment	16 KARAT ROSE GOLD	5

At the bottom, the 'Insert Transaction' button is highlighted with a red box.

- Select Physical Inventory Adjustment from the Transaction Type and pick something for the Reason dropdown
- Enter the quantity on the left to adjust by. So if the current quantity on hand is -1, we enter 1 here to bring it back to 0.
- Click Save

Written By/On: KSmith 8/3/22

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Inventory Maintenance

Larkin Building Inventory

Transactions

Product Name	16 KARAT ROSE GOLD	Category	Products
Transaction Type	Physical Inventory Adjustment	Quantity	1
Reason	Inventory	Cost Per Item	10.0000
Shipper #		Value	10.00
Supplier		_____	
Comments	16 KARAT ROSE GOLD	_____	
Customer Name		Receipt #	

INVENTORY TRANSACTIONS

Date	Transaction Type	Comments
7/1/2024 5:16 PM	Physical Inventory Adjustment	16 KARAT ROSE GOLD
	Physical Inventory Adjustment	16 KARAT ROSE GOLD

Buttons

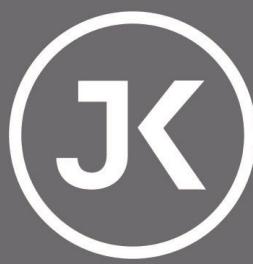
[View\Receive Orders](#) [Create PO](#) [Print PO](#) [Sales History](#) [Save](#) [Cancel](#) [Close](#)

- Go back to the Inventory Control tab and make sure the desired product is still selected
- It might not show in the list if it was previously marked Discontinued or Not For Sale. If this is the case select Item to show all products.
- Click “Available at” Stores on the bottom left.

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Inventory Maintenance

Inventory Control Larkin Building Inventory

Product Name: 16 KARAT ROSE GOLD	<input checked="" type="checkbox"/> Show at POS
Category: Products	<input checked="" type="checkbox"/> Taxable
Product Code:	<input checked="" type="checkbox"/> Apply Tax
UPC Code:	
Supplier:	
Item: For Sale	<input type="checkbox"/> No Promotions Allowed
Container:	Sunless API Component Type:
Minimum Qty: 0	
Case Quantity: 0	
<input type="checkbox"/> Allow item to be paid for in Points	
Sales description at POS:	
<input type="button" value="Attach Combo"/>	

Pricing Commissions Discounts Sales Tax Add-On Bundle Categories

Regular Price: 0.00 Wholesale Price: 0.00

Sale Price: 0.00

Sale Start Date: Sale End Date:

Closeout Price: 0.00 Enable Closeout Price

Price List

Default Price

Product List	Order By	Product Name	Filter By	Product Name	Category	Item
Product Code	Product Name	Supplier	Date Entered			
16 KARAT ROSE GOLD			6/26/2022			
2650 Test 2			5/14/2021			
Discount Test Item			5/11/2024			
Flat Commission Test			2/22/2023			
Flat Rate Points Test Item			9/13/2023			
			7/10/2022			

"Available at" Stores

- Click Insert/Remove Store(s) on the bottom left of the window that pops up
- Uncheck all locations on the Add Store column and click Add Selected Store(s)/Remove Unselected Store(s) then close

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Add Product to store(s)

Select the store(s) you wish to add by placing a check mark next to each store.
Remove a store by unchecking the mark next to each store.

Add Store	Store Location	Taxable
<input type="checkbox"/>	Corporate	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Larkin Building	<input checked="" type="checkbox"/>
<input type="checkbox"/>	New Store Test Location	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Test Store 2	<input checked="" type="checkbox"/>

Add Selected Store(s)/Remove Unselected Store(s) Close

- Once all locations have a quantity on hand of 0 and are not associated with any locations, you can delete them from the list:

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Inventory Maintenance

Inventory Control Larkin Building Inventory

Product Name: 16 KARAT ROSE GOLD	<input checked="" type="checkbox"/> Show at POS
Category: Products	<input checked="" type="checkbox"/> Taxable
Product Code:	<input checked="" type="checkbox"/> Apply Tax
UPC Code:	
Supplier:	
Item: For Sale	<input type="checkbox"/> No Promotions Allowed
Container:	Sunless API Component Type:
Minimum Qty: 0	
Case Quantity: 0	
<input type="checkbox"/> Allow item to be paid for in Points	
Sales description at POS:	
<input type="button" value="Attach Combo"/>	

Pricing Commissions Discounts Sales Tax Add-On Bundle Categories

Regular Price: 0.00	Wholesale Price: 0.00
Sale Price: 0.00	
Sale Start Date: <input type="text"/> Sale End Date: <input type="text"/>	
Closeout Price: 0.00	<input type="checkbox"/> Enable Closeout Price

Price List

Default Price	<input type="button" value="Insert Price"/>	<input type="button" value="Edit Price"/>	<input type="button" value="Delete Price"/>
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PRODUCT LIST Order By Product Name Filter By Product Name Category Item

Product Code	Product Name	Supplier	Date Entered
16 KARAT ROSE GOLD			6/26/2022
2650 Test			5/11/2024
2650 Test 2			5/11/2024
Discount Test Item			2/22/2023
Flat Commission Test			9/13/2023
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